

Museum Guide **Historic St. Mary's City Commission**

The **Museum Guide** leads school tour programs in a beautiful outdoor setting.

Why Work Here?

Historic St. Mary's City is located on the St. Mary's River, in a beautiful tidewater landscape of water, rolling hills, farmland, and forest. The 835-acre living history and archaeology museum is on the site of Maryland's first capital (1634-1695). Our team is fortunate to build upon decades of cutting-edge research, with recreated structures in the historic town center, a Woodland Indian hamlet, a tall ship, and a tobacco plantation staffed by costumed or uniformed interpreters who help visitors understand the stories of Maryland's history. Ongoing archaeological excavations continue to reveal new information about life in the past, and a new visitors center, the Maryland Heritage Interpretive Center, will come online in 2026.

The museum is one of Southern Maryland's leading tourism attractions and hosts an active school tour program. Its collections are a resource for professional archaeologists, scholars, and college students. The museum is overseen by the Historic St. Mary's City Commission (HSMCC), which is an independent agency of the State of Maryland, under the Office of the Governor.

Salary Range: \$17.28 / hour
 Part-time (Estimated 16 hrs/wk)
Reports to: Public Programs Manager
Working Conditions: Outdoors, all-weather

What We Are Offering

- Work with a passionate, welcoming, energetic, and highly collaborative team.

Duties/Responsibilities

- Provide an enriching tour experience for students of all ages and from all backgrounds, using a variety of teaching methods.
- Provide guided tours within scheduled time allotments. Must be able to adapt and be flexible for late arrivals, unexpected weather, etc.
- Must be able to stand/walk for long periods of time.
- Measure visitor satisfaction by providing educators with tour surveys.
- Must have good oral communication skills.

The Preferred Candidate Will Have:

- Experience working with children
- Ability to work with individuals from a variety of backgrounds

- Ability to work in an all-weather, outdoor setting.

This is a part-time position, Tuesday-Saturday with possible evening and weekend availability.

To apply please submit a cover letter, resume, and contact information for three references to:
Marlee Putnam, Public Programs Manager at:

Historic St. Mary's City
P.O. Box 39
St. Mary's City, MD 20686

Or

marlee.putnam@maryland.gov

Applications should be received by February 14, 2025

Historic St. Mary's City is an equal opportunity employer and encourages applications from all qualified candidates, including minority candidates.